



SUPPLEMENTAL/BID BULLETIN NO. 1
For LBP-HOBAC-ITB-GS-20210211-01

PROJECT : **Airconditioning Units for the following LANDBANK Offices/Branches:**

Lot 1 – Naga Rotunda Office Building
Lot 2 – Digos Branch
Lot 3 – Marawi Branch
Lot 4 – Surigao Branch

IMPLEMENTOR : **Procurement Department**

DATE : **March 12, 2021**

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.
- 2) The revised floor plans/layouts for LANDBANK Marawi & Surigao Branches (Annex E), Technical Specifications (Section VII), and Checklist of the Bidding Documents (Item No. 12 of the Eligibility and Technical Components) have been revised. Please see attached revised Annexes E-5 to E-6 and specific sections of the Bidding Documents.


ALWIN I. REYES
Assistant Vice President
Head, Procurement Department and
HOBAC Secretariat

Technical Specifications

Specifications	Statement of Compliance
<p>Air-conditioning Units for the following LANDBANK Offices/Branches</p> <ol style="list-style-type: none">1. LANDBANK Naga Rotunda Office Building2. LANDBANK Digos Branch3. LANDBANK Marawi Branch4. LANDBANK Surigao Branch <p>1. Scope of works, minimum specifications, and other requirements per attached Terms of Reference (Annexes C-1 to C-17), Bill of Quantities (Annexes D-1 to D-4) and Revised Floor Plan Lay-out (Annexes E-1 to E-6).</p> <p>2. For current and past suppliers of air-conditioning units of LANDBANK, they must have satisfactory performance in their dealings with LANDBANK for the past twelve (12) months (reckoned from the date of issuance of the Certificate of Satisfactory Performance).</p>	<p>Bidders must state below either “Comply” or “Not Comply” against each of the individual parameters of each Specification preferably stating the corresponding performance parameter of the product offered.</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> <p>Please state here either “Comply” or “Not Comply”</p>

A Certificate of Satisfactory Performance issued by the Head, Project Management and Engineering Department (PMED) not earlier than 30 calendar days prior to the deadline of submission of bid shall be included in the Technical Component PDF File. The Certificate shall still be subject to verification during the post-qualification of bid.

Note: The Certificate of Satisfactory Performance shall be requested in writing from the Head of PMED Mr. Enrico DJ Samaniego at 24th Floor, (Tel. No. 8-522-0000 loc. 2256) and can be sent through email at **christopher.odad@gmail.com** at least five (5) working days prior to the submission of bid.

Non-submission of the above mentioned document/requirement may result in bidder's disqualification.

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Components (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**
 - **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages); or all of the following:
 - Registration Certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives, or any proof of such registration as stated in the Bidding Documents;
 - Valid and current mayor's/business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or equivalent document for Exclusive Economic Zones or Areas; and
 - Tax Clearance per Executive Order 398, Series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).

4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class "B"**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
12. **Revised Section VII – Specifications with response on compliance and signature of bidder's authorized representative.**
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
14. Purchase Orders, contracts or other related documents to prove that the offered brand of Air-conditioning Unit has been in the Philippine market for at least ten (10) years, prior to the deadline of submission of quotation.
15. List of at least five (5) different large institutional clients (e.g. fast foods, BPOs, hospitals, funeral parlors, banks and government offices) with addresses, contact persons and contact details including Certificates of Satisfactory Performance for the brand being offered (with minimum of four [4] installed units).
16. Certificate of Satisfactory Performance and No Delayed Projects issued by the Head, PMED not earlier than thirty (30) calendar days prior to the deadline of submission of bid.
17. List of at least three (3) highly-trained technicians (regular employees) with their respective Curricula Vitae, Certificate of Employment and National Certificate II (NC II) for Refrigeration and Air-conditioning Servicing issued by Technical Education and Skills Development Authority (TESDA).
18. List of at least two (2) Service Centers within the province of the project site.
19. Manufacturer's authorization or back-to-back certification as an authorized seller/distributor of the product being offered and/or other supporting documents to satisfy the said requirement.
20. Brochure or other official documents coming from the manufacturer indicating the specifications of the product being offered.
21. Print-out of the manufacturer's homepage website showing the URL (web address).
22. Certification from the following, whichever is available:
 - Bureau of Product Standards (PS)
 - Underwriters Laboratories (UL)
 - Conformance European (CE)
 - ISO 9001 Certification

- **Post-Qualification Documents – [The bidder may submit the following documents within five (5) calendar days after receipt of Notice of Post-Qualification]:**
 23. Business Tax Returns ~~per~~ Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 24. Latest Income Tax Return filed manually or through EFPS.
 25. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 26. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

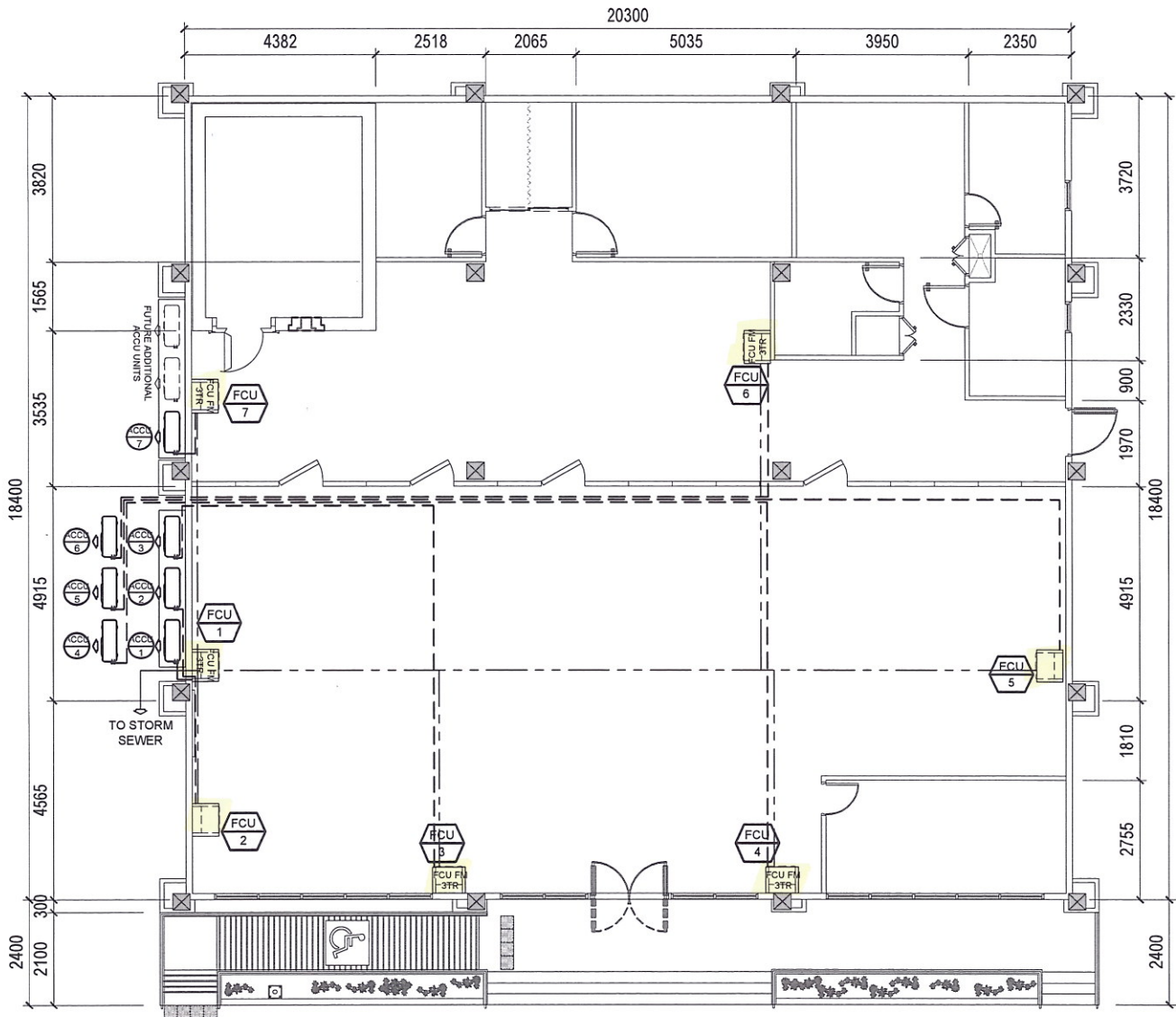
Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1)
 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2)
 3. Detailed breakdown of cost (Annexes D-1 to D-4)

NOTES:

- WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS.
- CONTRACTORS SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB.
- DISCREPANCIES BETWEEN DRAWINGS AND ACTUAL CONDITION MUST BE IMMEDIATELY FORWARDED TO PMED FOR RESOLUTION.




CLASS D



LEGEND	
-----	DRAIN LINE
- - - - -	REFRIGERANT LINE

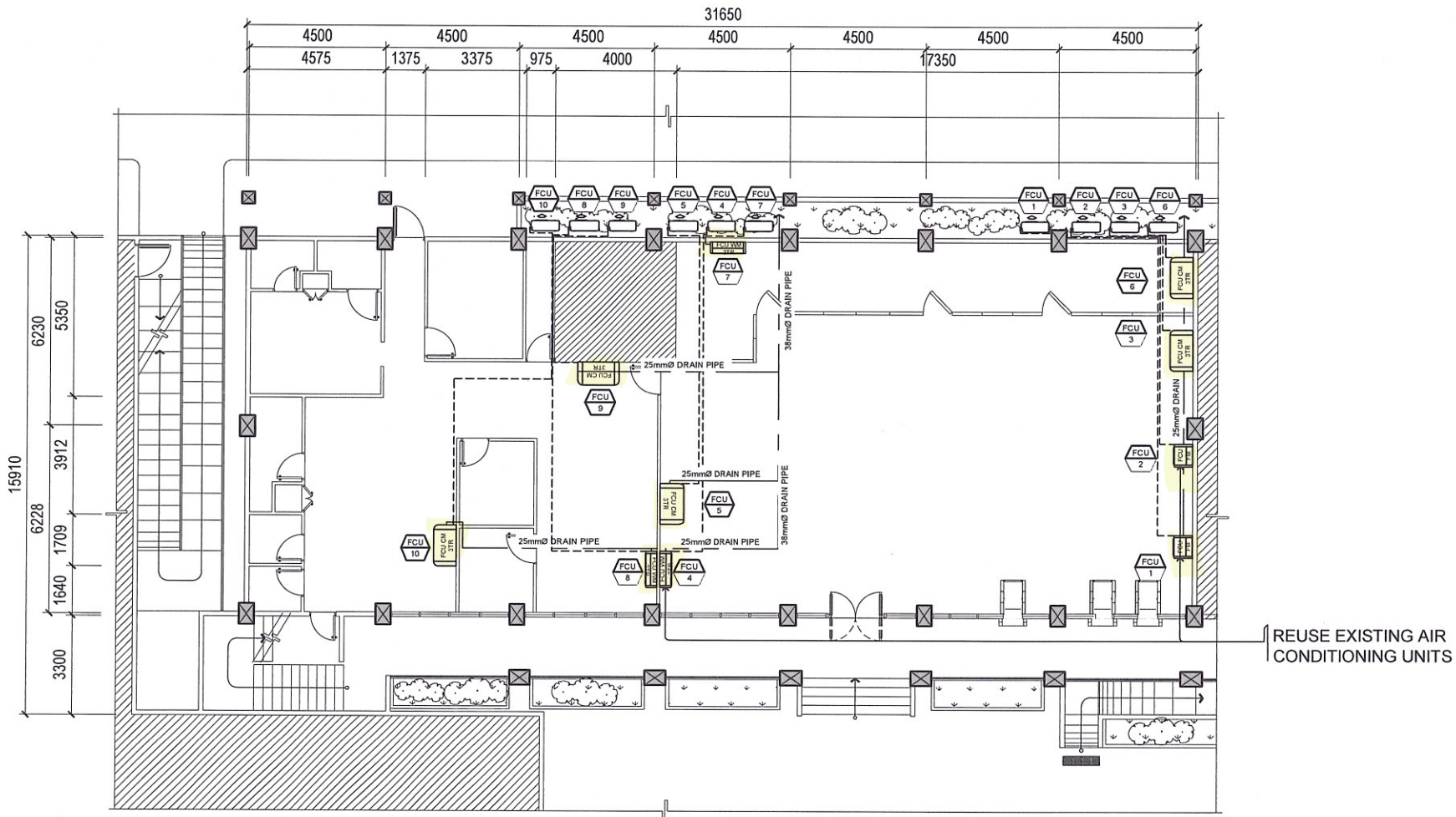
1 AIR CONDITION LAYOUT
 M-1 SCALE 1:100 METERS

REVISION DATE:

	PROJECT TITLE:	NOTED BY:	DATE:	DESIGN :	TSU-PMED	SHEET NO.:	
	PROPOSED LANDBANK MARAWI BRANCH RELOCATION / BLDG. CONSTRUCTION		 ENRICO D.J. SAMANIEGO HEAD, PMED		DRAWN :	ANNA S.	
	LOCATION: MSU COMPOUND, MARAWI CITY, LANAOS DEL NORTE				DATE :	08 MAR 2021	
					CHECKED :		
					DATE :		

Revised Annex E-5

- NOTES:**
- WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS.
 - CONTRACTORS SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB.
 - DISCREPANCIES BETWEEN DRAWINGS AND ACTUAL CONDITION MUST BE IMMEDIATELY FORWARDED TO PMED FOR RESOLUTION.



Revised Annex E-C

1 **GROUND FLOOR MECHANICAL LAYOUT**
M-1 SCALE 1:150 METERS

REVISION DATE:



LANDBANK OF THE PHILIPPINES
 PROJECT MANAGEMENT & ENGINEERING DEPT.
 1598 M.H. DEL PILAR ST., CORNER DR. QUINTOS ST., MALATE, MANILA

PROJECT TITLE:
PROPOSED LANDBANK SURIGAO BRANCH RENOVATION
 LOCATION: CITY HALL COMPOUND, BORROMEIO ST., SURIGAO CITY

NOTED BY:

JOHN ALBEN V. MISLANG
 HEAD, TSU, PMED

DATE:
 SHEET CONTENT:
 GROUND FLOOR MECHANICAL LAYOUT

DESIGN : ROEL-TSU
 DRAWN : MOYE-TSU
 DATE : MARCH 08, 2021
 CHECKED : ROEL-TSU
 DATE :

SHEET NO: